

HOA Assessment Payment Options

1. Set up an ACH withdrawal by contacting the Accounting Department of the Management Office, Premier Community Management. ACH is set up by completing a form and leaving a voided check. The form is also available at www.premieraz.com. Payments are done through ACH on the 10th of each billing month by Premier debiting your bank account, so there is no risk of incurring late fees.
2. Set up Online Banking with your banking institution. In this process, your bank drafts a check and mails it to the lockbox in Phoenix, which then updates Premier's accounting. Care must be taken to select a date for your bank to draft the check, so the payment will have time to process (8 to 10 days).
3. You can mail a check directly to the Phoenix lockbox, as long as you have your account number.
4. Payments can be made at Premier Community Management's office by check. Checks should be made out to Riggs Ranch Meadows HOA.
5. Payments can be made with a credit card through www.premieraz.com. A service fee of \$9.95 may apply.

Please remember that payments are due quarterly, with the dates being January 1, April 1, July 1 and October 1. Payments are late if not received by Premier by the 30th of each of those months.

Lockbox Address:

Riggs Ranch Meadows HOA
P.O. Box 60668
Phoenix, AZ 85082-0668

Management Office:

Premier Community Management
3930 S. Alma School Rd., Suite 10
Chandler, AZ 85248
480-704-2900